

WELLS PUBLIC LIBRARY

ETHEL M. WEYMOUTH ART GALLERY EXHIBIT GUIDELINES

Art must be “fine art” and 2 or 3-dimensional. Artist(s) must reside in Wells or surrounding communities. Art exhibits run for one quarter (3 months), usually with an opening on the first Saturday of the exhibit, 11:00 a.m. to 12:30 p.m. (Library currently closes at 1:00 p.m.)

Three representative images from the artist being considered for the show should be electronically submitted *in jpeg photo format* to the Art Gallery Coordinator to bring to the committee for review. Each jpeg image should be 300dpi and not exceed 500KB. If internet transmission is not possible, another option is to bring a usb flash drive or your camera’s SD card to the library to copy.

The Gallery consists of two walls; one measuring 13’, the other, 22’ and the exhibit should be artistically sufficient to fill this area. Each piece of art will be numbered and an information sheet will be made available to the public detailing each piece’s title, artist, media, and price and contact information if desired by the artist. The library will not be involved in the sale of any item exhibited.

All artwork (with few exceptions) must be framed and mounted and ready to be hung with a wire or sawtooth hook. Artist must provide the Library with a typed list of each work, along with its value (a requirement by the Town of Wells for insurance purposes) at least one week before installation. Artist is responsible for drop off and pick up on the scheduled dates, but will not be involved in hanging—which will be done by the art committee. However, the artist will be responsible for the dismantling of the exhibit at a time and date agreed to in advance with the Art Gallery Coordinator.

By the 15th of the month prior to the opening the artist must provide a brief digital format biography along with a statement explaining the concept of their art. The Coordinator will use the provided jpeg photos of the artwork in order to prepare a poster and press release and for website information.

A reception is usually held on the first Saturday of the exhibit beginning with an informal talk (or demonstration) by the artist(s) about their work. The Friends of the Library will provide light refreshments, drinks and paper products. Exhibiting artists may choose not to have a reception.

The artist must fill out and sign the Ethel M. Weymouth Art Gallery Application Form. This form includes a waiver of liability and a statement that they have read and will abide by these Art Gallery Exhibition Guidelines and by the attached Wells Public Library Art Gallery Exhibit Policy.

Contact the Wells Public Library: Jade Austin, Art Gallery Coordinator

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(207) 646-8181, ext. 210

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